



**Tennessee Department of Health
Tennessee Immunization Program
Non-Disclosure Agreement for Registry Access**

Whereas, may need access to the Tennessee Immunization Registry, the following policy shall apply. Inquiries to the Registry are to made only:

- For the purposes of assessing a person's immunization status, or
- As part of an assessment of the overall immunization levels within a facility (e.g., HEDIS study), or
- As part of a facility's attempts to notify individuals or families whose children need vaccine or are overdue for a vaccine (recall or reminder system), or
- To comply with laws and regulations regarding the reporting and control of communicable diseases.

The above named facility agrees to keep information confidential in accordance with laws and regulations regarding the confidentiality of medical records.

Failure to abide by the terms of this Agreement will result in the termination of an individual's or facility's access to the Immunization Registry.

I, the undersigned, as the duly designated representative of the above named facility agree on its behalf to abide by the conditions established in this Agreement. Furthermore, I shall ensure that all individuals employed in my facility who are being granted access to the registry are made aware of their responsibilities under this Agreement and agree to keep all information from the registry confidential. I realize that failure to comply with the terms of this Agreement can result in my or my facility's loss of access to the Tennessee Immunization Registry.

This Agreement is valid for 24 months from the following date:

Note: This document will not be processed without this signed Non-Disclosure Agreement found at <https://www.tennesseeiis.gov/>

Facility:

VFC#:N/A

Address:

Address Correction:

,

(county)

TennIIS Point of Contact:

TennIIS Point of Contact Update:

Name: ,,

Email:

Phone:

User(s) currently granted access to TennIIS:(Please circle **N** under **Employee** to terminate access)

Name	UserName	Phone	Email	Employee	Trained
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Additional Employees to be granted access to TennIIS:

Name	Phone	Email	Employee	Trained
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You can add new TennIIS users under your facility online in TennIIS. Please click on [**Search/Add User**] under the [**Administration**] menu. Please call the TennIIS Help Desk at (844) 206-9927 if you need assistance.